



WARREN BOARD OF HEALTH

Charles E. Shepard Municipal Building

Minutes from the Board of Health meeting held at

12 pm, Thursday the 13th day of December 2018

Present: Kenneth B. Lacey Jr., Nathan Stewart, Donald Makowski, and Priscilla Clowes.

Attendees: Scott Atkin, Stan Soltys.

- 12:05 pm public meeting is called to order by Mr. Lacey.
- A motion was made to approve the minutes of 11/8/18 by Mr. Stewart, second by Mr. Makowski - all in favor.
- The next BOH meeting is confirmed for 1/3/19 at 12 pm.

Bills and Payroll

- A motion was made to ratify and pay Leachate/Sewer \$120 10/16/18 & \$120 11/27/18 by Mr. Stewart second by Mr. Makowski-unanimous.
- A motion was made to ratify and pay Sydney Plante/Animal Inspector for November \$75.00 by Mr. Stewart second by Mr. Makowski – unanimous.
- A motion was made to ratify and pay Dawn Toon/Health Inspector \$300 for November by Mr. Stewart second by Mr. Makowski-unanimous.
- A motion was made to ratify and pay Advanced Heating & Plumbing \$5 for overpayment on plumbing permit by Mr. Stewart second by Mr. Makowski - unanimous.
- A motion was made to ratify and pay Priscilla Clowes \$48.13 for 10/2-11/29 mileage by Mr. Stewart second by Mr. Makowski – unanimous.
- A motion was made to ratify and pay Solid Waste Systems \$2,100 for December by Mr. Stewart second by Mr. Makowski – unanimous.
- A motion was made to ratify payroll for Kenneth B. Lacey \$100 for final inspection and plan review by Mr. Stewart second by Mr. Makowski – unanimous.
- A motion was made to ratify and pay Chris Jones/Plumbing Inspector \$840 for inspections thru 11/6/18 by Mr. Stewart second by Mr. Makowski-unanimous.
- A motion was made to pay Mr. Lacey's \$500 stipend by Mr. Stewart second by Mr. Makowski, Mr. Lacey abstained – all in favor.
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- A motion was made to pay Mr. Makowski's \$500 stipend by Mr. Stewart second by Mr. Lacey, Mr. Makowski abstained – all in favor.

- A motion was made to ratify payroll for Priscilla Clowes for w/e 11/10/18 \$396.43, w/e 11/17/18 \$403.27, w/e 11/24/18 \$348.59, w/e 12/1/18 \$369.09, and w/e 12/8/18 \$379.34 by Mr. Stewart second by Mr. Makowski-unanimous.
- A motion was made to ratify and pay Anchor Engineering 10/24/18 inv.30235 \$9,600, 11/8/18 inv.30301 \$2,400 & 11/20/18 inv.30449 \$3,621.42 by Mr. Stewart second by Mr. Makowski – unanimous.
- A motion was made to ratify and pay Slim’s & Berthiaume \$200 for Leachate 11/27/18 by Mr. Stewart second by Mr. Makowski – unanimous.
- A motion was made to ratify and pay MassCor \$18.72 for MassDEP stickers for Mattress Bin and Swap Shop Shed by Mr. Stewart second by Mr. Makowski – unanimous.
- A motion was made to ratify and pay Priscilla Clowes for Petty Cash \$72.22 by Mr. Stewart second by Mr. Makowski – unanimous.
- A motion was made to ratify and pay Lowe’s \$164.41 through RDP Grant funding for Swap Shop shelving and table by Mr. Stewart second by Mr. Makowski – unanimous.
- A motion was made to ratify and pay W.B. Mason \$85.92 by Mr. Stewart second by Mr. Makowski – unanimous.

Business:

- ~ Follow-up with Susan Koss/Transfer Station to post Holiday Hours on the Town’s website for the Tuesday December 25th and Tuesday January 1st that they will be closed. Susan will most likely have the Transfer Station open on Wednesday December 26th and Wednesday January 2nd.
- ~ Harrington Hospital informed the Massachusetts Department of Public Health that it plans to discontinue its Preventive Health Program effective Saturday, January 5, 2019. They no longer will provide Preventive Health Service to our Town as needed. Follow-up with Public Health Nurse Debra Vescera to discuss a new contract for 2019. Debra’s plan was to set up a District Public Health Nurse Group to provide services to nearby towns.
- ~ The sealed bids for the West Landform Closure were received from six respondents on December 5, 2018 with prices ranging from \$109,750 to \$245,145. Mr. Stewart motioned to award the Contract to David Roach and Sons, Inc. second by Mr. Lacey – unanimous. Anchor Engineering confirmed with Roach representatives that they intend to complete the work during the 2019 construction season, likely starting in June. Scott Atkin of Anchor Engineering recommended that the town add an extra \$24,000 to our Landfill budget, \$15,000 extra for engineering services to monitor the Contract work, and \$9,000 for buffer in landfill closure costs needed for extra materials, etc.
- ~ The BOH will submit two Articles for the upcoming Special Town Meeting on January 17, 2019. 1. \$24,000 Article for additional money needed for the West Landform Closure. 2. \$750 for salary increase for Priscilla Clowes.
- ~ BOH members discussed changing our Permit billing cycle to coincide with our Fiscal Year and approval to draft a letter to mail out with all 2019 Permits was agreed upon, to advise vendors of this upcoming change.

Properties and Complaints:

- 33 Mechanic St.- We now have a court ruling against the Laine brothers and against the Bank. The Bank will be securing the residence and cleaning it up. Ken will advise the police chief and to see if they violate the court order to secure the property.
- 1059 & 1061 Main St.- Mr. Lacey will speak with BOS in January to discuss possible tax title procedure to get ownership.

Next Meeting date: January 3, 2019 at 12:00 pm noon.

- 1:58 PM a motion to close was made by Mr. Stewart second by Mr. Makowski - unanimous.

Respectfully submitted,



BOH Clerk

Date approved: 2-7-19

